

VALENTINA MAIO

FINE ART PROFESSIONAL

CONTACT

- 818-392-0808
- vale.isabel.maio@gmail.com
- Los Angeles, CA
- www.valentinamaio.com

PROFILE SUMMARY

Experienced arts professional with a background in art advisory firms, auction houses, and artist studios, now combining that foundation with UX design to improve systems, workflows, and digital experiences. Skilled in research, project coordination, and client service, with a clear understanding of the art market and how to deliver and surpass results in sale driven environments.

EDUCATION

2024

UC BERKELEY

- UX Design Certification

2019 - 2020

CHRISTIE'S EDUCATION

- M.A Art Law and Business

2015-2018

UNIVERSITY OF SOUTHERN CALIFORNIA

- Bachelor of Arts, Art History/Political Science

SKILLS

- Proven experience in managing client accounts, auction and private sales
- Skilled in provenance research, cataloging, and exhibition coordination
- Proactive problem solving approach
- Excellent interpersonal and negotiation skills
- Experienced in creating seamless and user centered digital experiences across web and mobile platforms
- Proficient in Microsoft, Figma, CSS, HTML, Adobe

LANGUAGES

- English: Fluent
- Spanish: Fluent
- French: Intermediate

WORK EXPERIENCE

BLACKBOOK PRESENTS

JULY 2024 - JAN 2025

Junior Art Associate

- Assisted in the development of marketing and pitch materials for global art activations, conducted brand-aligned artist research, and supported execution through vendor coordination and event support.
- Led consignment and exhibition logistics while conducting in-depth market research and analysis of the global art market; secured over 60% of property featured in the exhibition.

WISEMAN STUDIO

OCT. 2022 - DEC. 2023

Studio Manager

- Managed studio operations, client communications, and inventory tracking, overseeing sales invoicing and private client outreach; developed marketing assets and pitch decks that supported press features and contributed to a 25% increase in sales.
- Managed and executed high-profile studio events, supporting client development and strengthening gallery relationships.
- Provided executive support to Partner and managed daily studio operations, improving scheduling efficiency and internal coordination.

CHRISTIE'S

Sept. 2020 - June 2022

Sales Coordinator, Formerly Intern

- Oversaw live, online, and private sales, managing timelines, catalogue content, and client materials; the live sale set 8 new world auction records, achieved \$27.5M in total sales with an 81% sell-through rate, and exceeded the pre-sale estimate by 48%.
- Conducted detailed provenance research and literary verification for lots in evening and day sales; authored published essays highlighting key works.
- Liaised with international clients, specialists, and registrars to coordinate consignments, ensure accurate documentation, and streamline sale timelines.